

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Language Used in Information and Privacy Division Letters to FOIA Requesters

FROM:

EXTENSION

NO.

STAT

STAT

Chief, Information and Privacy Division

DATE

10 June 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DD/OIS

2.

3.

D/OIS

4.

STAT

OFFICE OF Legislative Liaison
7B24 HQS.

6.

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STAT

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Dave,

The attached letters are provided in response to your request for examples of the language IPD is using in letters to FOIA requesters now that the CIA Information Act of 1984 is in effect. As the attached show, we now inform new requesters that their request will be processed in accordance with 5 USC 552 and 50 USC 431. For requests received prior to enactment of the new legislation, but were processed in accordance with it, we inform the requester in our final response letter that his request was processed in accordance with 5 USC 552 and 50 USC 431. The attached illustrate this.

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